



## Winch Operating Procedure Updates May 2020

As the new Winchmaster, I have reviewed the documentation and the Winch, with a view to improving the condition and continued maintenance of the equipment. I have also created a one-stop Winch log which contains all of the necessary operating guidance and maintenance logs in a single place.

I have, with other members, started a face lift which it badly needs. This is ongoing and needs your help.

I am in the process of updating the throttle settings placards to make it clearer and safer.

All gauges and lights will be clearly marked.

The gash can has been removed permanently, for three reasons.

It obscures the drum observation window.

It invites rubbish to be left in the cab long after it should.

It is one less contact point to clean under COVID 19.

In future please take your rubbish away with you, to ensure a cleaner safer experience for other operators.

The DI's have been tweaked, as have the shutting-down procedures and will now contain obligatory cleaning at the end of the day of the vital areas of the winch.

The DI booklet which is now used daily, as the name implies, can be found in its own folder within the main log, along with the DI check sheet.

The green maintenance page has been saved/retired and replaced with a formal form to record the Monthly and Annual checks.

You will, upon reading the log, be asked to sign that you have studied the material within the log, attended recent training and understand it.

I have also added a record sheet, where Winch operators can record their launches and any exceptional incident or simulations completed during their duty. This will help with currency tests which are obligatory under the last review.

The latest guidance and documents will be shared onto the Ground Ops pages shortly

***Richard Peake - BFGC Winchmaster***